

CALL FOR INTERNS (Fall 2021, unpaid)

About the Hugo Observatory

The Hugo Observatory is a research centre devoted to the study of the interactions between environmental changes, human migration, and politics. The Observatory is hosted at the SPHERES Research Unit of the Faculty of Sciences of the University of Liège (Belgium). It is a young and dynamic structure, involved in different international research projects and policy processes. It conducts both theoretical and empirical field research and puts a high value on collective and collaborative work.

Internship Conditions

The Hugo Observatory is seeking an outstanding candidate to assist with the daily work and management of the centre and its ongoing research projects. The internship will be conducted during fall 2021 (start and end dates and duration of the internship are flexible and will be agreed upon with the successful candidate). The position is based in Liège and is unpaid.

Tasks and responsibilities

The successful candidate will support the Hugo Observatory with the following tasks:

- Assisting in the day-to-day management and research of the Hugo Observatory and of its ongoing projects (drafting minutes and reports, conducting interviews, etc.);
- Supporting the implementation of the communication strategies of the projects the Observatory leads through conferences and seminars, social media pages (Facebook and Twitter), newsletters (MailChimp) and the Hugo Observatory website;
- Supporting the overall development of the Hugo Observatory.

Requirements

The successful candidate must:

- Be able to work independently and as part of a team, in a highly inter-disciplinary environment, under limited supervision;
- Be fluent in English;
- Demonstrate a keen interest in migration issues and/or environmental issues;
- Being familiar with WordPress, MailChimp, and social media management (e.g. Twitter, Facebook) is an asset;
- Skills in graphic design is an additional asset.

How to apply

Interested candidates should send a CV and cover letter by Monday, 23rd August 2021. Applications should be sent by email to Lisa Thibaut, Administrative manager of the Hugo Observatory:

lthibaut@uliege.be and copied to Caroline Zickgraf, Deputy Head of the Hugo Observatory:
caroline.zickgraf@uliege.be